

**S. M. J. N. (P.G.) College, Haridwar**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**



**MINUTES OF THE MEETING**

Date: 1 August 2018

A meeting of the **Internal Quality Assurance Cell (IQAC)** was held on 1 August 2018 at 2.15 PM at the Principal office and presided over by **Dr. Sunil Kumar Batra**, Principal and Chairman of IQAC.

The meeting started with a welcome note by **Dr. Sanjay Kumar Maheshwari**, Coordinator, IQAC followed by his presentation on objectives, agenda and function of IQAC.

Agenda:

1. Review of the minutes of previous meeting.
2. Discussion on implementation of academic calendar envisaged by university.
3. Presentation of the Annual budget.
4. Review of result of last academic year.
5. Discussion on the execution of various activities to create awareness regarding Cleanliness of Holy River Ganga among students.
6. Any other issues with the consent of the Chairman

**Agenda 1: Review of the minutes of previous meeting**

The minutes of previous meeting were read by the IQAC Coordinator and approved by all the members.

**Agenda 2: Discussion on implementation of academic calendar envisaged by university.**

Dr. Sanjay Kumar Maheshwari, Coordinator, IQAC urged the chairman and members of IQAC for proper implementation of academic calendar issued by HNB Garhwal Central University. However, minor changes where applicable may be adopted according to special and local needs of college.

**Agenda 3: Presentation of the Annual budget**

The Annual budget of college was presented by Principal before IQAC members for the purpose of proper functioning of various activities.

**Agenda 4: Review of result of the last academic year**

Members were informed that the result analysis had been completed and the Principal had been duly informed. It was also brought to the notice of the members that results of some courses are still awaited, and their analysis will be done after result is declared by the University.

**Agenda 5: Discussion on the execution of various activities to create awareness regarding Cleanliness of Holy River Ganga among students.**


Holy river Ganga has great significance in cultural life of India. As a civilizational state it is imperative to Indian state to conserve the eco system of Holy river Ganga. To execute this notion




IQAC should organise Ganga ghat cleaning program time to time by the students and other volunteers of the college.

There being no other point to discuss and meeting ended with the vote of thanks given by the IQAC Coordinator.

The list of participants who attended this meeting is enclosed.

  
(Dr. Sanjay Maheshwari)  
Coordinator, IQAC

  
(Dr. Sunil Kumar Batra)  
Principal & Chairman  
Principal  
S.M.J.N.P.G., College  
HARIDWAR



**S. M. J. N. (P.G.) College, Haridwar**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**The list of Members who attended the meeting held on 1 August 2018**

Sr. No.	Name	Designation	Signature
1	Dr. Sunil Kumar Batra	Principal, Chairman	
2	Hon. Shri Mahant. Ravindra Puri	Secretary Management committee	
3	Dr. S.K. Maheshwari	Co-ordinator	
4	Shri. Satish Jain	Industrialist, Member	
5	Dr. Santosh Chauhan	Alumni, Member	
6	Prof. P.S. Chauhan	Society representative, Member	
7	Shri. Sandeep Aggarwal	Student's Guardian representative	
8	Dr. N.K. Garg	Associate professor, Member	
9	Dr. M.M. Gupta	Associate professor, Member	
10	Dr. T.S. Tomar	Associate professor, Member	
11	Dr. S. Pathak	Associate professor, Member	
12	Dr. J.C. Arya	Associate professor, Member	
13	Dr. Nalini Jain	Associate professor, Member	
14	Mr. Vinay Thapliyal	Teacher Representative, Member	
15	Mr. M.C. Pandey	Office Superintendent, Member	
16	Miss. Himani Pandey	Student Representative, Member	

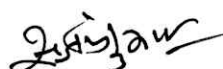
**S. M. J. N. (P.G.) College, Haridwar**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**




**ACTION TAKEN REPORT**

To implement the decisions taken in the IQAC meeting held on 1 August 2018, the following actions were taken -

S.N.	Decision	Action taken
1	Review of the minutes of previous meeting.	There is no action required
2	Discussion on implementation of academic calendar envisaged by university.	The Academic calendar of university was adopted with minor changes as per discussion in the meeting.
3	Presentation of the Annual budget	It was already discussed in the meeting; hence no action was needed separately.
4	Review of results of last academic year	As discussed in the IQAC meeting the results had been analysed so there is no need to take any specific action.
5	Discussion on the execution of various activities to create awareness regarding Cleanliness of Holy River Ganga among students.	As suggested in the meeting by all honourable members of IQAC the program regarding Ganga ghat cleaning was organised.

  
(Dr. Sanjay Maheshwari)  
Coordinator, IQAC

  
(Dr. Sunil Kumar Batra)  
Principal & Chairman

Principal  
S.M.J.N.P.G., College  
HARIDWAR

**S. M. J. N. (P.G. College), Haridwar**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**



**MINUTES OF THE MEETING**

Date: 15 October 2018

A meeting of the **Internal Quality Assurance Cell (IQAC)** was held on 15 October 2018 at 2:30 PM at the Principal office and presided over by **Dr. Sunil Kumar Batra**, Principal and Chairman of IQAC.

The meeting started with a welcome note by **Dr. Sanjay Kumar Maheshwari**, Coordinator, IQAC followed by his presentation on objectives, agenda and function of IQAC.

**Agenda:**

1. Review of the minutes of previous meeting.
2. Execution of Program related to women empowerment.
3. Social awareness for cleanliness practices.
4. Discussion on Organisation of programs promoting health and nutrition among students.
5. Review of Time table allotment
6. Regarding the academic and administrative audit in college.
7. Any other issues with the consent of the Chairman

**Agenda 1: Review of the minutes of previous meeting**

The minutes of previous meeting were read and approved by the members.

**Agenda 2: Execution of Program related to women empowerment.**

As an institution dominated by girl students it is agreed upon by all honourable members of IQAC to organise program related to women empowerment.

**Agenda 3: Social awareness for cleanliness practices.**

IQAC Coordinator Dr Sanjay Kumar Maheshwari suggested to conduct some social awareness programs by students in villages to aware rural population about cleanliness.

**Agenda 4: Discussion on Organisation of programs promoting health and nutrition among students.**

Dr. Sunil Kumar Batra, Chairperson of IQAC / Principal suggested to organise a free health check-up to promote health and nutrition among students.

**Agenda 5: Review of Time table allotment**

It is informed that the time table had been already allotted and classes are being taken by the faculty members accordingly.



**Agenda 6: Regarding the academic and administrative audit in college.**

Dr. Sunil Kumar Batra, Chairperson of IQAC / Principal informed all the member of IQAC that AAA committee will conduct the Academic and administrative audit on 19 and 20 December 2018.

There being no other point to discuss and meeting ended with the vote of thanks given by the IQAC Coordinator.

The list of participants who attended this meeting is enclosed

**(Dr. Sanjay Maheshwari)**  
Coordinator, IQAC

**(Dr. Sunil Kumar Batra)**  
Principal & Chairman  
Principal  
S.M.J.N.P.G., College  
HARIDWAR

# S. M. J. N. (P.G. College), Haridwar

## INTERNAL QUALITY ASSURANCE CELL (IQAC)



The list of participants who attended this meeting held on 15 October 2018

Sr. No.	Name	Designation	Signature
1	Dr. Sunil Kumar Batra	Principal, Chairman	
2	Hon. Shri Mahant. Ravindra Puri	Secretary Management committee	
3	Dr. S.K. Maheshwari	Co-ordinator	
4	Shri. Satish Jain	Industrialist, Member	
5	Dr. Santosh Chauhan	Alumni, Member	
6	Prof. P.S. Chauhan	Society representative, Member	
7	Shri. Sandeep Aggarwal	Student's Guardian representative	
8	Dr. N.K. Garg	Associate professor, Member	
9	Dr. M.M. Gupta	Associate professor, Member	
10	Dr. T.S. Tomar	Associate professor, Member	
11	Dr. S. Pathak	Associate professor, Member	
12	Dr. J.C. Arya	Associate professor, Member	
13	Dr. Nalini Jain	Associate professor, Member	
14	Mr. Vinay Thapliyal	Teacher Representative, Member	
15	Miss. Himani Pandey	Student Representative, Member	



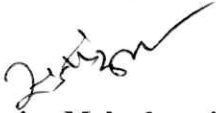
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT**

To implement the decisions taken in the IQAC meeting held on 15.10.2018, the following actions were taken -

<b>S.No.</b>	<b>Decision</b>	<b>Action taken</b>
1	Review of the minutes of previous meeting.	There is no action required
2	Execution of Program related to women empowerment.	IQAC organised a self defence program under the flagship "MISSION SAHASI" to enable girl students to defend themselves.
3	Social awareness for cleanliness practices.	IQAC organised a Nukkad Nataak internship program in gram Jamalpur to aware rural population about cleanliness.
4	Discussion on Organisation of programs promoting health and nutrition among students.	IQAC organised free health check-up for students with collaboration of Rishikul Ayurvedic College, Haridwar.
4	Review of Time table allotment	It is already discussed in the meeting; hence no action was needed separately. All the members of IQAC assured to execute the time table in the current year according to guidelines.
5	Regarding the academic and administrative audit in college.	An academic and administrative audit was conducted on 19 and 20 December 2018. The report of the audit will be prepared and forwarded by AAA committee to the principal.

  
(Dr. Sanjay Maheshwari)  
Coordinator, IQAC

  
(Dr. Sunil Kumar Batra)  
Principal & Chairman  
Principal  
S.M.J.N.P.G., College  
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**S. M. J. N. (P.G. College), Haridwar**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF THE MEETING**

Date: 24 December 2018

A meeting of the **Internal Quality Assurance Cell (IQAC)** was held on 24 December 2018 at 2.00 PM at the Principal office and presided over by **Dr. Sunil Kumar Batra**, Principal and Chairman of IQAC.

The meeting started with a welcome note by **Dr. Sanjay Kumar Maheshwari**, Coordinator, IQAC followed by his presentation on objectives, agenda and function of IQAC.

**Agenda:**

1. Review of the minutes of previous meeting.
2. Execution of program regarding inculcating civic sense among students
3. Regarding the Alumni Meet
4. Regarding the Annual Sports Meet
5. Execution of activities related to Gender Issues
6. Any other matter with the consent of the Chairman

**Agenda 1: Review of the minutes of previous meeting**

The minutes of previous meeting were read and approved by the members.

**Agenda 2: Execution of program regarding inculcating civic sense among students.**

All the members were informed about that IQAC is willing to conduct a seminar/workshop about road safety and transport.

**Agenda 3: Regarding the Alumni Meet.**

All the members were informed about the forthcoming alumni meet in second week of March 2019.

**Agenda 4: Execution of activities related to Gender Issues**

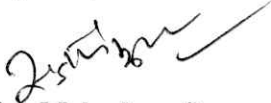
It was informed that a program will be organised on International Women Day to honour women staff in College.


**Agenda 5: Regarding the Annual Sports Meet**

All the members were informed about the forthcoming Annual Sports meet in the third week of March 2019 with special emphasis on women sportsperson participation.

There being no other point to discuss and meeting ended with the vote of thanks given by the IQAC Coordinator.

The list of participants who attended this meeting is enclosed.

  
**(Dr. Sanjay Maheshwari)**  
Coordinator, IQAC

  
**(Dr. Sunil Kumar Batra)**  
Principal & Chairman  
Principal  
S.M.J.N.P.G., College  
HARIDWAR

S. M. J. N. (P.G. College), Haridwar



INTERNAL QUALITY ASSURANCE CELL (IQAC)

The list of participants who attended this meeting held on 24 December 2018

Sr. No.	Name	Designation	Signature
1	Dr. Sunil Kumar Batra	Principal, Chairman	
2	Hon. Shri Mahant. Ravindra Puri	Secretary Management committee	
3	Dr. S.K. Maheshwari	Co-ordinator	
4	Shri. Satish Jain	Industrialist, Member	
5	Dr. Santosh Chauhan	Alumni, Member	
6	Prof. P.S. Chauhan	Society representative, Member	
7	Shri. Sandeep Aggarwal	Student's Guardian representative	
8	Dr. M.M. Gupta	Associate professor, Member	
9	Dr. T.S. Tomar	Associate professor, Member	
10	Dr. S. Pathak	Associate professor, Member	
11	Dr. J.C. Arya	Associate professor, Member	
12	Dr. Nalini Jain	Associate professor, Member	
13	Mr. Vinay Thapliyal	Teacher Representative, Member	
14	Mr. M.C. Pandey	Office Superintendent, Member	
15	Miss. Himani Pandey	Student Representative, Member	



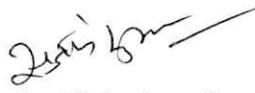
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT**

To implement the decisions taken in the IQAC meeting held on 24.12.2018, the following actions were taken -

S.No.	Decision	Action taken
1	Review of the minutes of previous meeting.	There is no action required
2	Execution of program regarding inculcating civic sense among students	To develop the civic sense among the students for Road Safety and safe driving, a workshop on Transport in collaboration of SCRT was organised on 9 February 2019.
3	Regarding the Alumni Meet	To involve alumni of college in proper development of college, IQAC organised an alumni meet on 11 March 2019.
4	Execution of activities related to Gender Issues	IQAC organised an International Women's Day celebration on 8 March 2019 to honour women staff and girl students in College.
5.	Regarding the Annual Sports Meet	The IQAC with the collaboration of Sports committee, organised Annual Sports Meet during 15 to 17 March 2019. The IQAC urged Sports Committee that to seek gender equality in Sports activities, Sports Committee may organise special activities for girls' students. Sports Committee with pleasure agreed to conduct women Kabaddi Event on 14 March 2019.

  
**(Dr. Sanjay Maheshwari)**  
Coordinator, IQAC

  
**(Dr. Sunil Kumar Batra)**  
Principal & Chairman  
Principal  
S.M.J.N.P.G., College  
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**S. M. J. N. (P.G. College), Haridwar**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF THE MEETING**

Date: 23 March 2019

A meeting of the **Internal Quality Assurance Cell (IQAC)** was held on 23 March 2019 at 3:30 PM at the Principal office and presided over by **Dr. Sunil Kumar Batra**, Principal and Chairman of IQAC.

The meeting started with a welcome note by **Dr. Sanjay Kumar Maheshwari**, Coordinator, IQAC followed by his presentation on objectives, agenda and function of IQAC.

**Agenda:**

1. Review of the minutes of previous meeting.
2. Regarding an activity which promotes the understanding the Sustainable Development
3. Regarding an activity on financial literacy
4. Regarding an activity on Digital security and Cyber crime
5. Any other matter with the consent of the Chairman

**Agenda 1: Review of the minutes of previous meeting**

The minutes of previous meeting were read and approved by the members.

**Agenda 2: Regarding an activity which promotes the understanding the Sustainable Development**

It is informed that IQAC wish to organise a workshop on World Earth day in upcoming 22 April 2019 to aware masses about Sustainable Development.

**Agenda 3: Regarding an activity on financial literacy**

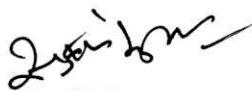
IQAC is willing to conduct a seminar on GST in first week of May 2019 to promote financial literacy among the aspirant entrepreneurs.


**Agenda 4: Regarding an activity on Digital security and Cyber crime**

IQAC wish to conduct a program on Digital security and Cyber crime to prohibit growing menace of the same in second week of May 2019.

There being no other point to discuss and meeting ended with the vote of thanks given by the IQAC Coordinator.

The list of participants who attended this meeting is enclosed

  
(Dr. Sanjay Maheshwari)  
Coordinator, IQAC

  
(Dr. Sunil Kumar Batra)  
Principal & Chairman,  
Principal  
S.M.J.N.P.G., College  
HARIDWAR

S. M. J. N. (P.G. College), Haridwar



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
The list of participants who attended this meeting held on 23 March 2019

Sr. No.	Name	Designation	Signature
1	Dr. Sunil Kumar Batra	Principal, Chairman	
2	Hon. Shri Mahant. Ravindra Puri	Secretary Management committee	
3	Dr. S.K. Maheshwari	Co-ordinator	
4	Shri. Satish Jain	Industrialist, Member	
5	Dr. Santosh Chauhan	Alumni, Member	
6	Prof. P.S. Chauhan	Society representative, Member	
7	Shri. Sandeep Aggarwal	Student's Guardian representative	
8	Dr. M.M. Gupta	Associate professor, Member	
9	Dr. S. Pathak	Associate professor, Member	
10	Dr. Nalini Jain	Associate professor, Member	
11	Mr. Vinay Thapliyal	Teacher Representative, Member	
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13	Miss. Himani Pandey	Student Representative, Member	



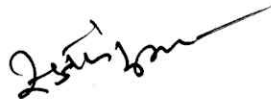
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT**

To implement the decisions taken in the IQAC meeting held on 23.03.2019, the following actions were taken -

<b>S.No.</b>	<b>Decision</b>	<b>Action taken</b>
1	Review of the minutes of previous meeting.	There is no action required
2	Regarding an activity which promotes the understanding the Sustainable Development	To aware masses about the notion of Sustainable Development, IQAC organised a Seminar on World's Earth Day on 22 April 2019.
3	Regarding an activity on financial literacy	To cater financial literacy in young and aspirants entrepreneurs, IQAC organised a seminar on GST on 4 May 2019 with the collaboration of Commerce Department in college.
4	Regarding an activity on Digital security and Cyber crime	To fight the menace of Cyber crime and to enhance the Digital security for various financial and other private digital activities, IQAC organised a seminar on the same on 9 May 2019.

  
**(Dr. Sanjay Maheshwari)**  
Coordinator, IQAC

  
**(Dr. Sunil Kumar Batra)**  
Principal & Chairman  
Principal  
S.M.J.N.P.G., College  
HARIDWAR