

Annual Quality Assurance Report Annual Quality Assurance Report

2008-09



INTERNAL QUALITY ASSURANCE CELL

S.M.N. COLLEGE, HARDWAR

[Accredited at the B level]

ANNUAL QUALITY ASSURANCE REPORT 2008-09

Internal Quality Assurance Cell

S.M.J.N. College, Hardwar

PART-A: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year-

Action Plan of Internal Quality Assurance Cell:

1. *Every department will submit its progress report to the Coordinator of IQAC on 15th August, 15th December and 15th April of every year.*
2. *Every department will get feedback from students on set questionnaires and act accordingly based on information received. IQAC will also analyze that information and convey the findings to Management and Principal of the college.*
3. *Every department will discuss at least twice in a year (November and January) with parents and alumni at departmental level and adopt the suggestions. The departments will convey the proceedings of such meetings in writing to IQAC so that quality related targets may be improved.*
4. *Every department will fix its annual targets regarding teaching days, examination results, publication of research papers and books, participation in seminars, conferences and workshops, organization of various activities like debates, quiz competition, guest lectures, seminars, conferences, workshops, etc. The departments will provide information about targets and achievements to IQAC and college administration. The departments will make every effort to achieve the target of minimum 180 teaching days in a year.*
5. *There should be emphasis upon the adoption of following best practices-*
 - *Regular role of Parents – Teachers and Alumni Associations at departmental level.*
 - *Regular technical training for non-teaching staff.*

- *Unitization of syllabi and availability of plan of lectures to students.*
- *Regular discussion of Principal and Coordinator of IQAC with various departments.*
- *Regular role of students in the decisions relating activities of various departments.*
- *Solution of problems through Tutor-Ward system at PG level.*
- *Regular and systematic collection of information.*
- *Preparation of plans and budgets through democratic procedure.*
- *Activation of placement cells at departmental level*

PART-B:

1. Activities reflecting the goals and objectives of the institution

Having **vision** of fulfilling the changing needs of education at national and international levels, **mission** of fulfilling the need of young people for higher education beyond the school level, introducing new courses that bear greater relevance to the changing trends in the society, achieving greater financial self-reliance, making the college a pioneer institution of learning in Uttarakhand, **the college activities were centered on -**

- *Organizing seminars at national and other levels*
- *Regular programmes to inculcate values among students*
- *Involving youth in social programmes*
- *Creating atmosphere for regular teaching and research*
- *Promoting sports and cultural activities*
- *Adopting healthy practices for better coordination*

2. New academic programmes initiated [UG and PG] – Nil.

3. Innovations in curricular design and transaction –

Generally, the college follows the guidelines issued by the University.

4. Inter-disciplinary programmes started – Nil.

5. Examination reforms implemented –

The college continued to act for automation of the examination process.

6. Candidates qualified NET / SLET / GATE etc.

Two candidates have passed NET.

[In Hindi, one candidate passed National Eligibility Test held in December 2007. The UGC issued the certificate on 25th November 2008. Another candidate passed National Eligibility Test held in June 2008 in Sociology.]

7. Initiative towards faculty development programme – Nil.

8. Total number of seminars / workshops conducted – Two seminars at national level and a number of seminars and symposium at college level.

National –level seminars-

- a. The Faculty of Commerce organized a national-level seminar [funded by Ministry of Human Resource Development, GOI] on 27-28th September 2008. Two hundred twenty scholars from all over India participated in this seminar on Intellectual Property Rights in Developing Countries.
- b. The Faculty of Science organized a national-level seminar [funded by Defence Research and Development Organization, New Delhi and Uttarakhand Council of Science and Technology, Dehradun] on 27-28th December 2008. Two hundred two scholars from all over India participated in this seminar on Global Warming – Its Impact on Environment, Economy and Politics.

Various departments organized a number of seminars at different levels also.

1. The department of Commerce in collaboration with the SMT– a institute providing computer education – organized a workshop on employment potential, retail management,

banking and financial structure, insurance, personnel management and conventional English. Ms. Rimmi Oberoi of Noida delivered a comprehensive lecture on it.

2. The department of Commerce in collaboration with the department of economics organized a seminar on 'Global Recession and Economic Development'. In the seminar, Shri Harendra Garg [CEO of Cello Ltd. SIDKUL, Haridwar and Regional President of Industries Association of Uttarakhand], Dr. Prem Chand Shastri of Gurukul Ayurvedic College, Hardwar, Shri Atul Jindal, CA and Dr. S.K.Batra including others expressed their views on the topic.
3. Department of Pol.Sc. organized a seminar on Terrorism and India: Lessons from the Mumbai Attack. The key speakers in the seminar were Dr. Harsh Dhobal [Director, International Human Rights Network] and Shri Sushil Bahuguna [News Editor, NDTV Network]. Dr. Ghildial also presented a paper.
4. Department of English organized a symposium on "The Vision of Modern Youth in context of Indian Values." The key speakers were Prof. Shrawan Kumar Sharma of Gurukul Kangri University and Prof. M.R.Dave, a profound scholar of South University, Gujarat.
5. The departments also organized various classroom seminars and lectures.

- 9. Research projects** a) **Newly implemented** – Nil.
b) **Complete** - *A minor research project [funded by UGC] entitled 'Evaluation of Indian Monetary Policy' is under progress.*

10. Patents generated, if any – Nil.

11. New collaborative research programmes – Nil.

12. Research Grants received from various agencies – Nil.

13. Details of research scholars -

Department	Number of research scholars registered as on 31 st March, 2009	Department	Number of research scholars registered as on 31 st March, 2009
<i>Hindi</i>	02	<i>Economics</i>	06
<i>Pol. Sc.</i>	04	<i>Commerce</i>	02
<i>English</i>	06	<i>Sociology</i>	02

The degree of Ph.D. /D.Phil. was awarded to one research scholar in Political Science and one in Hindi.

14. Citation index of faculty members and impact factor -

Not available

15. Honours / Awards to the faculty –

During the year 2008-09, the Lions Club, Greater Hardwar, Lions Club Bhagirathi Hardwar, Rotary Club of Hardwar and Bharat Vikas Parishad, BHEL-Jwalapur awarded two teachers namely Dr. N.K.Garg and Dr. S.K.Batra for their meritorious performance.

16. Internal sources generated -

Source of funding	Quantum [Rs.]
<i>Student fee</i>	7744050.98
<i>Interest</i>	320865.00
<i>Endowment interest</i>	110333.30
<i>Prospectus</i>	316000.00
<i>Tenders & Applications</i>	83500.00
<i>Management</i>	125000.00
<i>others</i>	40392.00
<i>Total</i>	8740141.28

17. Details of departments getting SAP, COSIST .DST. FIST, etc – Nil.

18. Community services-

NCC cadets celebrated NCC day and Republic Day. Two cadets participated in Thal Sena Camp, New Delhi from 21st September to 2nd October 2008. Sixteen cadets passed B Certificate and the ten passed the C Certificate examination.

NSS volunteers served the college and local community through their normal and special camping activities. Volunteers participated in ‘Clean Ganga Project’ and worked for National Integrity and Blood Donation. An attempt was made to create awareness about social and health problems in the slums of Haridwar.

19. Teachers and officers newly recruited-

No new teacher was recruited.

20. Teaching – Non-teaching staff ratio- [as on 8-6-2009]

12 [permanent teaching staff]: 19 [permanent non-teaching staff]

21.Improvements in the library services – Nil.

22. New books / journals subscribed and their value

Category	Number of Titles	Total Value
<i>Books</i>	819	Rs. 197366.50
<i>Periodicals and newspapers</i>	84	Rs. 43822.80
<i>Journals</i>	20	Rs. 8500.00
<i>Total</i>		Rs. 249688.00

23.Courses in which student assessment of teachers is introduced and the action taken on student feedback

Assessment of teachers through students’ feedback was done during the Year 2008-09. The teachers were advised to act accordingly.

24. Unit cost of education-[It includes expenditure on all ‘heads’ except the university examination]

*Unit cost [including salary component] - **Rs.4633.52***

*Unit cost [excluding salary component] - **Rs.811.38***

Total number of student in aided and self-financing classes – 2405

25. Computerization of administration and the process of admissions and examination results, issue of certificates –
Merit Lists [also published on the college website] and Section Distribution Lists were partially computerized. The university has already computerized the process of result declaration

26. Increase in the infrastructural facilities- *Nil.*

27. Technology up gradation – *Nil.*

28. Computer and internet access and training to teachers and students-

The computer laboratory continued to serve the purpose. Internet facility is available in the college.

29. Financial aid to students-

The District Social Welfare Department [Uttarakhand Government] has sanctioned scholarship to 165 SC students for the year 2008-09. Student aid was also given to 7 students.

30. Activities and support from the Alumni Association- *Various departments continued to make contact with and get support from alumni of the college.*

31. Activities and support from the Parent-Teachers Association- *A meeting of parents and teachers was called for problems and their solutions.*

32. Health services-

Regular health services were provided to the students.

33. Performance in sports activities-

Two student was selected to represent the University basketball team in North zone Inter-University Tournament. The college Games Superintendent Dr. M.M.Gupta was the manager of the university team. The college organized the Inter-Collegiate Basketball Tournament for Boys. The college team became semi-finalist. The college athletics team won one gold, six silver and one bronze medals in the Inter-collegiate Athletics

Tournament organized by HNB Garhwal University, Srinagar. One student won the gold medal in Inter-Collegiate Judo Championship organized by the University and was selected in the University Judo team to participate in All-India University Judo Competition held at Manipur.

34. Incentives to outstanding sportspersons-

Attractive prizes were given to outstanding sportspersons.

35. Student achievements and awards - *An NCC cadet was awarded the best cadet of the unit. Director General NCC, New Delhi awarded him an amount of Rs. 5000 in cash for his meritorious services during the year 2008-09. One student [Arpit Verma of B.Com.I] got fourth rank in the Common Proficiency Test held by The Institute of Chartered Accountants of India.*

36. Activities of the Guidance and Counseling unit-

Regular counseling was provided to student regarding selection of their career.

37. Placement services provided to students

Department of Commerce and Diploma in Journalism and Mass Communication provided help to number of students in getting lucrative jobs in various leading industries. .

Three cadets got appointment in army/ police/Para military forces.

38. Development programmes for non-teaching staff- Nil.

39. Healthy practices of the institution

In assessment of teachers and other employees for purpose of promotion, etc. due weightage is given to the overall performance.

The regular academic programmes are considerably strengthened by self-financing courses in the college.

At departmental level, efforts are made for placement of students.

There is interaction with parents, old students and other distinguished citizens for discipline and development of the college.

Involving students in various committees, the college takes decisions on democratic basis.

Value based education is imparted through lectures by teachers and distinguished guests and through programmes aimed at inculcating such values in the students.

Various co-curricular and extra-curricular activities including annual function, annual games & sports, debates, group discussions, quiz, seminars, etc. are regularly organized to develop all round personality of the learners at departmental as well as college level.

The college annual magazine - ABHIVYAKTI is regularly published.

Office bearers of college student union are elected on democratic basis.

40. Linkages developed with National / International, academic / Research bodies – *One member of Commerce Faculty, Dr. S.K.Batra has been approved as a guide to M.Phil. Students by the Chaudhary Devi Lal University, Sirsa [Haryana].*

41. Any other relevant information the institution wishes to add-

- a.** The college initiated administrative reforms.
- b.** Several teachers presented their research papers in national-level seminars organized by various institutions.
- c.** One research scholar joined the Department of Economics as teacher-fellow. The fellowship was awarded by the UGC.
- d.** The college information manual was released and uploaded on college website www.smjn.org.
- e.** The college annual financial budget for the year 2009-10 was prepared.

- f. *Students' Union Election, 2008 was held peacefully in August 2008.*
- g. *The college inducted a new facility to interact with public through a blog <http://interact-smjn.blogspot.com> on the college website www.smjn.org .*

PART C: Plans of the institution for the next year, i.e. 2009-10

The plan of action chalked out by the IQAC in a meeting held on 8th October, 2009 –

1. *Every department will submit its progress report to the Coordinator of IQAC on 15th August, 15th December and 15th April of every year.*
2. *Every department will get feedback from students on set questionnaires and act accordingly based on information received. IQAC will also analyze that information and convey the findings to Management and Principal of the college.*
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- *Regular and systematic collection of information.*
- *Preparation of plans and budgets through democratic procedure.*
- *Activation of placement cells at departmental level*

Other plans-

[NARESH KUMAR GARG]
COORDINATOR, IQAC

[ASHOK KUMAR MISRA]
CHAIRMAN, IQAC

DATED: October 8, 2009